



VIDYA NIKETAN



(Affiliated to ICSE / ISC, New Delhi)
VIVEKANANDA PARK ROAD, BANSDRONI, KOLKATA
PH. No. - 033-2410 0300 / 9147006092 / 93 / 94
Email: info@vidyaniketan.co.in
www.vidyaniketanbansdroni.com

Academic Session: 2022-23

Fees:

- Monthly tuition fees should be paid within the 10th of each month. A late fine of Rs. 50.00 for each month will be charged in case of default. After 10th of every month, no fees will be accepted without late fine. The name of the defaulters may be struck off from the School Register after three months and no excuse will be entertained.

School Timings:

Class	Arrival	Departure	Class	Arrival	Departure
Nursery	8.45 a.m. to 9 a.m.	12 o'clock	Class III to V	9.30 a.m. to 9.50 a.m.	3.05 p.m.
L.K. G		12.40 p.m.	Class VI to X		3.45 p.m.
U.K. G		1.00 p.m.	-----		-----
Class I to II		2.20 p.m.	Class XI to XII		As per schedule

Note: For Nursery the releasing time will be 10 a.m. (for the first one Month).

School Uniform: Two sets of school uniform and one set of P.T. uniform (from Class I to X) are to be purchased from the school counter. The tailor will be available on every Monday and Friday between 11 a.m. to 1 p.m.

Books and Stationaries: To be purchased from the school counter on every Monday & Friday throughout the year 10.30 a.m. to 1 p.m.

Leave Rules:

- Students should attend the school regularly. No leave of absence will be granted to any student without proper application duly signed by the guardian.
- No half day leave will be granted unless the school authority will get proper phones /information from the parents / guardians. Continuous three days absence needs doctor's certificate on the day of joining.
- Absence of continuous three days without sanction of leave will result in striking off the name from the register.
- Attendance on every first day & the last day of the academic session & before / after vacation is compulsory.
- 75% of attendance is compulsory for every student to qualify for appearing in final Exam.

Withdrawal of students:

To withdraw any student from the school, one month's notice in advance is required along with payment of monthly fees for one academic year (if not intimated to the school at right time). The application for T.C. should be submitted before final term examination.

General Rules / Regulations / Guide Lines for the Academic session 2022-23:

- The school reopens on for Class Nursery – II from 4th April, 2022 and for Class III – XII from 11th April, 2022 for the Academic session 2022-23.
- For nursery, LKG, UKG only dry foods as Tiffin are allowed.
- Nursery to Class I must have a set of Uniform and a Hanky in their bags.
- All the students should carry School diary issued by school.
- The person responsible for collecting the students should show the Escort Card with authorization (except parents) at the time of collecting their wards.
- Caution: No student is permitted to bring / use of mobile phones, camera or any other electronic gadgets inside the school premises. Any of these found in the possession of student will be confiscated. A penalty of Rs. 300/- will be imposed upon the student. The student may also be subject to any other disciplinary action / punishment as the school authority may deem fit.**
- All students must speak in English in school premises. Defaulting students are liable to punishment.

Please Note: As the main source of income of the school is school fees therefore the guardians are requested to clear their fees in time for smooth functioning of the school. Thank you for your kind cooperation throughout the session